

Instructions for Form NP 9-2-2

Material and Property Abbreviated Name – Provide the abbreviated name of the material and property for which there is a problem.

Associated Analysis – Associate the parameter with an Analysis Calculation (e.g., CCA, PAVT, AP-159, etc.) usually defined by a NP 9-1 Analysis Plan. Supplied by the PA Manager or designate.

Effective Date – Enter the date the problem was identified.

Description of Problem – Enter a description of the issue.

Condition Adverse to Quality – Together with QA determine whether or not this warrants a CAR per NP 16-1.

Problem resolution and justification for Condition not Adverse to Quality – Document the resolution steps needed to correct the problem and provide a justification for any problems or errors that do not warrant a CAR.

Concurrence Signatures – QA and PA Manager concurrence with the problem or error.

Parameter Problem Report No. (PPR #) – The PPR number is a unique identifier assigned by the QA reviewer and takes the form of year - number (e.g., 2002-014.)